

Working Committee Work Plans

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NOTE: Workplans are a living document and are reviewed and revised during the fiscal year.

The purpose of the Culture and Heritage Working Committee is to promote an environment in which Mi'kmaq /Nova Scotia/Canada can come together in cooperation to discuss common issues, explore options, and recommend actions with respect to culture and heritage.

The mandate of the Culture and Heritage Working Committee is to focus on achievable objectives with respect to language, research, culture and heritage resource management, and the commemoration and presentation of Mi'kmaw culture and heritage.

STRATEGIC GOALS:

Heritage Preservation

Scope: to foster and support the preservation of heritage sites, buildings and objects or collections that relate to Mi'kmaw heritage. This would include issues of archeological sites and artifacts, development of Mi'kmaw heritage collections, archives and heritage site protection.

Recent Activities: Bedford Barrens, Malagawatch, St. Anne's Mission Church, etc.

Community Identity & Language

Scope: to assist and support communities with enhancing and celebrating community identity and promotion. This includes community branding, naming and location aids (maps, signage).

Recent Activities: Mi'kmaq Language, Highway signage, Placemats, Place names database, community branding.

Cultural Expression & Presentation

Scope: to support and foster the development and presentation of cultural expression in all forms. Includes literary and performing arts, visual arts, music, dance and cultural celebration.

Recent Activities: Chief's Regalia, Mawiomis, Mi'kmaq History Month etc.

Culture and Heritage Working Committee Work Plan (continued)

Objectives	Action Required	Lead Person/Group	Timing	Deliverables	Cost
Goal #1: Heritage Preservation					
1. Bedford Barrens <ul style="list-style-type: none"> • Install trail counter; • Investigate educational options for school curriculum. 	<ul style="list-style-type: none"> • Install trail counter to collect data on the usage of the new trail; • Form a subcommittee to discuss options on how we will build the curriculum. 	Calum Ewing (Chair) Heather MacLeod-Leslie Tim Bernard Brenda Tracey	April 1, 2015 to March 31, 2016	Counters will be installed for a period of time.	Tbd
2. Install plaque directed by the Nova Scotia Assembly of Mi'kmaq Chiefs.	<ul style="list-style-type: none"> • Present design to working committee and Chiefs; • Installation of the plaque to coincide with Mi'kmaq History month. 	Lead— Heather MacLeod-Leslie	Will be based on weather as to when it will be installed.	Bedford Barrens will have a Mi'kmaw plaque.	
3. Mi'kmaw Intellectual Property and how it pertains to Culture & Heritage.	<ul style="list-style-type: none"> • Form a sub-committee to investigate what this look will like for the Mi'kmaq. 	Kate Cottreau-Robins, Tim Bernard, Heather MacLeod-Leslie, and Brenda Tracey	April 2015 to March 31, 2016	Develop a plan to address Intellectual property as it pertains to Mi'kmaq.	
4. Bringing home our Alter: Mikmaw Religion and Chapel Island project	<ul style="list-style-type: none"> • Seek approval from project fund for the proposal; • Update committee on project progress • Approve progress and final report 	Calum Euwig and Heather Macleod-Leslie	June 15, 2015 to October 15, 2015	Will have a documentary of a Mi'kmaw story regarding the Alter and its journey home.	\$47,452.20

Culture and Heritage Working Committee Work Plan (continued)

Objectives	Actions Required (Activities)	Lead Person/ Group	Timing	Deliverables	Cost
Goal #2: Community Identity and Language					
1) Review by sub-committee members of the progress of <i>Mi'kma'ki: Mi'kmaw Place Names Digital Atlas and Website</i> .	<ul style="list-style-type: none"> • More involvement in Mi'kmaq History Month; • Promote the uses and knowledge of Mi'kmaw place names; • Work with joint sub-committee on producing poster on the atlas; • Arrange the launch of the website for Mi'kmaq History Month, 2015; • Sign MOU to house the website. 	Goal #2 Sub-Committee Chair: Tim Bernard Joint subcommittee Trudy Sable Greg Baker Tim Bernard	April 2015 to March 2016	<ul style="list-style-type: none"> • Create contest to use a Mi'kmaq name. • produce web-based database template of Mi'kmaw place names. • Launch website in Spring 2015. 	To Be Determined (TBD)
2. Continue to assist/ update bands with their highway signage (green sign).	<ul style="list-style-type: none"> • Assist bands who require help on obtaining signage; • Source out a point of contact for this file once the year is up; • Highway signage booklet will be created for bands on obtaining signage. 	Tim Bernard and The Confederacy of Mainland Mi'kmaq	April 2015 to March 2016	<ul style="list-style-type: none"> • Organization will be selected to hold the highway signage file. • Booklet on how to get a highway signage will be produced for the 13 communities. 	TBD

Culture and Heritage Working Committee Work Plan continued

Objectives	Actions Required (Activities)	Lead Person/ Group	Timing	Deliverables	Cost
Goal #3 Cultural Expression & Presentation					
Implementation of the Mi'kmaw History plan.	<ul style="list-style-type: none"> Review the recommendations; Extract items that the committee will work on for the year; 	Tim Bernard and Community Culture and	April 2015 to March 2016	Will complete selected recommendations and present to the committee.	TBD
Connect with the Mi'kmaw Cultural Activity Fund.	<ul style="list-style-type: none"> Updates presented to the full committees; Submit proposal if available to the committee; Share results with full committee. 	Marcel McKeough	April 2015 to March 2016	Will be informed of possible funding.	N/A
Connect with the Cultural Strategy.	<ul style="list-style-type: none"> Updates presented to the full committee. 	Calum Ewing	April 2015 to March 2016	Will be informed of activities happening within the strategy.	N/A
Respond to request that are brought to the committee.	<ul style="list-style-type: none"> Review the request to determine if the committee is able to address the issue; Help direct the request to the proper department/organization. 	Full Committee	April 2015 to March 2016	Request will be dealt with in the appropriate manner.	N/A
Submit project "2015 Eskasoni International Competition Mawio'mi Powwow."	<ul style="list-style-type: none"> Seek funding from Project Fund and other avenues that are available; Update committee on project progress; Approve progress and final report project. 	Deborah Ginnish	June 1,2015 to September 30,2016	Mawio'mi will be held and results documented for future use by other communities.	\$175,600.00
Creation of Mawio'mi tool kit	<ul style="list-style-type: none"> Investigate how to address Mawio'mi through tourism 	Yves Bosse and working committee	April 2015-March 2016	Tool kit and plan for hosting and coordinating a regular large scale Mawio'mi	TBD

2015 — 2016 TRIPARTITE FORUM ECONOMIC DEVELOPMENT WORKING COMMITTEE WORK PLAN

Mukk Nga'itultuk
Developing Strong Mi'kmaw Communities
for the economic betterment of all

MI'KMAQ - NOVA SCOTIA – CANADA TRIPARTITE FORUM

MISSION STATEMENT: Committed to working and learning together in partnership, in a manner that respects the needs of the Nova Scotia Mi'kmaq.

VISION STATEMENT: Building a foundation for prosperous and vibrant Mi'kmaq communities through partnership, commitment and respect.

Goal # 1 Information Sharing & Communication

Objective	Actions Required/ Activities	Lead Person/ Group	Timing	Deliverables	Cost
INFORMATION SHARING AND COMMUNICATION	<p>INFORMATION SHARING EFFORTS TO:</p> <ul style="list-style-type: none"> • Gather input and act as a hub of information for groups and individuals; • Invite partners (e.g. MK, MEBO, MPIC, others) to present at committee meetings, where appropriate; • Encourage a link with Regional Workforce Committees and labour market profiles – Discuss EDOs and NEOs engagement with these committees (Ross MacDonald to provide details and keep committee updated as required); • Facilitate information sharing opportunities with respect to employment, lands and economic development initiatives, changes to programming, learning opportunities, etc. to support increased awareness opportunities; • Foster awareness of employment, business and economic opportunities through committee meetings and activities; • Presentations at meetings from businesses and community initiatives; • Gain better understanding of communities, organizations and partners Examples; Apprenticeship Board, Employers. 	Co-Chairs, all committee members and ex-officio members	Ongoing	<p>Ex-officio and committee members aware of current initiatives and resources related economic development employment.</p> <p>Presentations at meetings, information sharing via e-mail and other means.</p>	TBD
INFORMATION SHARING AND COMMUNICATION	<p>INVENTORY / ASSET MAP</p> <ul style="list-style-type: none"> • Develop approach to the potential creation of an Inventory and Asset Map, draft paragraph that could be sent to organizations asking them about current projects, planner projects, and needs/opportunities related to employment, training and economic development.; • Next invite information sharing presentations at a meeting; • Discuss completing an asset map with the Atlantic Aboriginal Economic Developers Network (AAEDN) to ensure no duplication and provide opportunity for collaboration. 	<p>Short term: Heather Ternoway (Lead) Jennifer MacGillivray</p> <p>Long term: Committee</p>	<p>Short term exploration completed by May 2015</p> <p>Asset Map - December 2015</p>	Information sharing.	TBD

Economic Development Work Plan
Goal #1 Information Sharing & Communications (continued)

Objectives	Actions required	Lead Person/	Timing	Deliverables	Cost
Information Sharing & Communication	<p><u>PARTNER / SUPPORT / COLLABORATION WITH OTHER TRIPARTITE FORUM WORKING COMMITTEES</u></p> <ul style="list-style-type: none"> Bridging the Gap – sub-committee with Education Committee; Discussions at Annual Co-Chairs meeting on how working committees can engage and inform each other on projects, activities, information sharing; Follow up on discussions with Health and Social working committees re: Symposium/Learning event on long-term care facilities (licensing, opportunities, funding/financing). 	<p>Bridging the Gap – Rose Julian</p> <p>Engaging other WC: Co-Chairs</p>	TBD	TBD	TBD

Goal # 2 Supporting Capacity Development of EDO's and Organizations

Objectives	Actions required	Lead Person/ Group	Timing	Deliverables	Cost
SUPPORTING CAPACITY DEVELOPMENT OF ECONOMIC DEVELOPMENT OFFICERS, EMPLOYMENT OFFICERS, AND ORGANIZATIONS	<p><u>ENGAGING NEO/EDOS</u></p> <ul style="list-style-type: none"> Explore developing NEED (Native Employment Economic Development Network); Sub-committee identify what is required for supports, needs and gaps; make recommendations to ED&EWC on next steps; Share information and engaged in targeted outreach to support frontline workers. 	<p>SUB-COMMITTEE: Debbie Dykstra Tracy Menge Melanie Sack</p>	<p>April – June 2015</p> <p>Reporting and recommendations to ED&EWC at regular meetings.</p>	<p>Formal network of EDOs and NEOs</p> <p>Presentations at meetings, information sharing via e-mail and other means.</p>	TBD
SUPPORTING CAPACITY DEVELOPMENT OF ECONOMIC DEVELOPMENT OFFICERS, EMPLOYMENT OFFICERS, AND ORGANIZATIONS	<p><u>NEO/EDOs CAPACITY DEVELOPMENT</u></p> <p>Continuous capacity development, creation of learning opportunities;</p> <ul style="list-style-type: none"> Identify requirements and recommend next steps (review work completed in 2014-2015); Explore fund to support training gaps; EDO Toolkit; Explore JEDI Model and Relevance; Session with Richard Bridge on Social Enterprises. 	TBD	TBD	TBD	TBD

Economic Development Work Plan

Goal # 2 Supporting Capacity Development of EDO's and Organizations (continued)

Objectives	Actions required	Lead Person/ Group	Timing	Deliverables	Cost
SUPPORTING CAPACITY DEVELOPMENT OF ECONOMIC DEVELOPMENT OFFICERS, EMPLOYMENT OFFICERS, AND ORGANIZATIONS.	<p><u>EXPLORE THE DEVELOPMENT OF AN EMPLOYMENT & ECONOMIC DEVELOPMENT YOUTH COUNCIL:</u></p> <ul style="list-style-type: none"> Explore the idea and appropriate next steps proposed at EDO/NEO engagement session; Generate excitement and ideas with the youth for economic development and employment. 	TBD	TBD	Link with NEED.	TBD

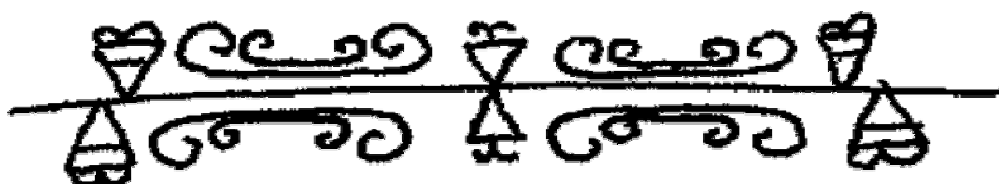
Economic Development Work Plan

Goal # 3 Advisory Committee on Economic Development and Employment

Objectives	Actions required	Lead Person/ Group	Timing	Deliverables	Cost
ADVISORY COMMITTEE ON ECONOMIC DEVELOPMENT AND EMPLOYMENT.	<p><u>NOVA SCOTIA Mi'kmaq ECONOMIC DEVELOPMENT STRATEGY - IMPLEMENTATION:</u></p> <ul style="list-style-type: none"> Help secure funding for the overall implementation structure (manager, meetings, projects, etc); As required assist in development of specific project proposals to advance pieces of the work once the implementation structure is in place (ie. economic readiness toolkit); Finalize operational aspects of implementation governance structure; Act as Advisory Committee for the Strategy Implementation Oversight Committee based on approved committee structure. 	All	Ongoing (2015-16)	Committee Terms of Reference complete.	TBD
	<p><u>BEST PRACTICES GATHERING</u></p> <ul style="list-style-type: none"> Identification and sharing best practices; Support Nationhood approach (connecting community and nation initiatives). 		Ongoing (2015-16)		

Economic Development Work Plan
Goal # 3 Advisory committee on Economic Development and Employment
Continued.

Objectives	Actions required	Lead Person/ Group	Timing	Deliverables	Cost
ADVISORY COMMITTEE ON ECONOMIC DEVELOPMENT AND EMPLOYMENT.	<u>ADVISORY BOARD ON PROJECTS</u> <ul style="list-style-type: none"> Discussion required to explore potential to provide advice/act as sounding board on projects/economic development plans including discussions on financing and funding opportunities and recommendations for next steps. 		Ongoing (2015 - 16)		



The strategic goals outlined in the 2015 — 2016 Strategic Plan are:

- GOAL #1** To promote the restoration and preservation of the Mi'kmaw language through revitalization activities.
- GOAL #2** To advocate and promote the integration of Mi'kmaw culture in Early Childhood Education and to develop a comprehensive plan for Capacity Building of Early Childhood Educators.
- GOAL #3** To advocate and promote academic success for Mi'kmaw students in science and math.
- GOAL #4** To advocate and promote student transition from education and training to employment.
- GOAL #5** To promote and increase awareness of Treaty Education in Nova Scotia, including treaty relationships, contemporary treaty issues, Mi'kmaq history and world views.
- GOAL # 6** To advocate and promote Mi'kmaw heritage culture and scholarship through Tepi'ketuek Mi'kmaw Archives.

EDUCATION COMMITTEE WORK PLAN

GOAL # 1 To promote the restoration and preservation of the Mi'kmaq language through revitalization activities.

Objectives	Actions required	Lead Person/ Group	Timing	Deliverables	Cost
<p>Work in collaboration with the Culture and Heritage working committee to continue to restore and preserve the Mi'kmaq Language in Nova Scotia.</p>	<ul style="list-style-type: none"> • Collaborate with the Culture & Heritage committee to move forward the Language subcommittee work plan; • Hold regular meetings with the Mi'kmaq Language subcommittee; • Report back to the Education committee on our progress. 	<p>Ann Denny, Mary Ellen GooGoo and Sister Dorothy Moore</p>	<p>April 2015 to March 2016</p>	<p>Will move forward the work that was laid out within the work plan.</p>	

Education Working Committee Work Plan

Goal # 2 To advocate and promote the integration of Mi'kmaw culture in early years development and work towards a more comprehensive plan for early childhood educator capacity building.

Objectives	Actions required	Lead Person/	Timing	Deliverables	Cost
Increase awareness and knowledge of Provincial initiatives of Early Years Branch (Dept. of Education).	Establish a sub-committee on early childhood education to include reps from Dept. of Education, Community, MK, Health, and Social working committee members .	Wyatt White Ann Denny	April 2015 to March 2016	Mi'kmaw communities will have more access to Provincial programs in funding and training; Report back to the Education working committee.	N/A

Goal #3 To advocate and promote academic success for Mi'kmaw students in science and math.

Objectives	Actions required	Lead Person/	Timing	Deliverables	Cost
Networking and awareness of new math and science initiatives.	To resume sub-committee meetings on math and science.	Mark Igloliorte	April 2015 to March 2016	To explore new trends and initiatives of math and science for Mi'kmaw students and teachers.	N/A

GOAL # 4**To advocate and promote the student transition from education and training to employment**

*Bridging Gaps Subcommittee (joint committee between Education & Economic Development)

Objectives	Actions required	Lead Person/ Group	Timing	Deliverables	Cost
Explore development of an education and employment database, understanding what currently exists and what data is being gathered.	<p>Conduct a jurisdictional scan on existing databases of education and employment;</p> <p>Explore ARMS to better understand what is being gathered and if tool can be adapted;</p> <p>Invite organizations with similar goals to meet with subcommittee (i.e. CMM-MPIC, KMKNO, Service Canada).</p>	<p>Co-leads: Ann Denny & Rose Julian</p> <p>Members: John Jerome Paul, Ann Sylliboy, Melanie Sack, Jason Peters, Valerie Bowers, Marlene Martin, Anne Perigo, Heather Ternoway</p>	Ongoing	<p>Outline of scope for database;</p> <p>Partnerships developed with organizations.</p>	
To partner with the Economic Development working committee to bridge the gaps of employment/training to employment.	To have a joint meeting to discuss a strategy on how to bridge the gap of employment / training to employment	Ann Denny Rose Julien	April 2015 to March 2016	An action plan to bridging the gaps will arise from this meeting.	

GOAL # 5 To promote and increase awareness of Treaty Education in Nova Scotia including treaty relationships, contemporary treaty issues, Mi'kmaq history and world view.

Objectives	Actions required	Lead Person/ Group	Timing	Deliverables	Cost
To increase awareness of treaty education in Nova Scotia and to reduce ignorance surrounding Mi'kmaq rights.	Facilitate a two-day workshop on treaty education; Hire a facilitator to help create a treaty education strategy moving forward.	Jaime Battiste and Treaty Education subcommittee (Eleanor Bernard, Wyatt White, Ann Denny)	March 2015	Final report on the two day workshop; Treaty education strategic plan.	Tripartite project fund: \$16,000 MK: \$5,000 Dept. of Education: \$5,000
To improve accessibility to quality treaty education materials within Nova Scotia.	Conduct a review of the projects currently being developed in Nova Scotia on treaty education: UINR projects Debert project SSHRC project	Jaime Battiste	Ongoing	Possible curriculum to be used in the school system.	
Enhance communication between treaty stakeholders.	Ongoing dialog between stakeholders, elders, Aboriginal leaders and government organizations.	Jaime Battiste	March 2015— April 2016	A video on treaty stakeholders and partners to be developed.	

Objectives:

1. **Mental Health and Addictions:**

To strengthen coordination and integration of community, and provincial mental health and addictions programs, services and resources; to improve access to a full continuum of mental health and addictions services.

2. **Relationships and Collaboration:**

To promote the development of new/enhance existing relationships between community health staff and staff working in the two provincial health authorities (the IWK and the Nova Scotia Health Authority) and four management zones.

3. **Disability Services**

To promote awareness of the available provincially and federally funded services available to First Nations people living on Reserve, and encourage relevant partners to take action on the recommendations contained in the 2013 report from the Tripartite Disability Research Project.

4. **Miscellaneous**

Carry over items, ongoing information items for the Committee in 2015/16, and items fitting under all goal areas.

Health Working Committee Work Plan

Goal # 1 Mental Health and Addiction:

To support improved access to culturally competent/culturally safe continuum of mental health, wellness and addiction

Goal	Activities	Lead Persons/ Group	Timing	Resources Required & Source (s)
<p>1. Strike an ad hoc working group to lead activities* associated with follow up items from the committee's special mental health and addictions meeting (held in September 2014) and with the implementation opportunities described in the <i>First Nations Continuum</i> and <i>Honouring Our Strengths</i> frameworks.</p> <p><i>*Suggested activities/deliverables for this working group are reflected in the column to the right.</i></p>	<ul style="list-style-type: none"> Action/implementation opportunities contained in the frameworks relevant to the Mi'kmaq and requiring leadership/action by the committee and/or partners are identified. Meeting of Health Directors, community based National Native Alcohol and Drug Abuse Program (NNADAP) prevention/treatment staff and staff who work in provincial/district level mental health and addictions services which results in: (1) mutual understanding of each partners' programs and services, and of the related policies/practices associated with pre-treatment assessment, treatment planning, intake/admission, and discharge; (2) understanding by NNADAP staff re: when medical supervision of withdrawal process (commonly referred to as 'detox') is required vs not required, (3) options for non-medical detox, (4) identification of barriers/issues to accessing withdrawal management services and NNADAP residential treatment centre services, and (5) practical suggestions to improve the transition of clients to and from the on and off reserve services (focus on how to improve referral and discharge process on both sides) A short (2-3 page max) plain language document consolidating the available prescription drug abuse data is prepared. A 1-2 page document describing the prescription drug abuse/misuse (PDA/M) work of community, provincial, and federal partners is prepared. Presentation of the information to Officials resulting in direction to the committee re: areas for action re: PDA/M. 	Working group	All deliverables/ results to be completed by March 31, 2016	Suggest the working group apply to the project fund for resources for the meeting of community based NNADAP staff and staff who work in provincial/district level mental health and addictions services.
<p>2. Provide regular updates and solicit committee input on relevant priorities for action** re: the Nova Scotia (NS) Mental Health and Addictions Strategy, <i>Together We Can</i>.</p> <p><i>**Patricia will give an update on progress towards the priority actions in the "scorecard" at the March 10th meeting, and based on this, the relevant areas for committee leadership/ action in 2015-16 will be identified.</i></p>	<ul style="list-style-type: none"> Issues/opportunities requiring leadership/action by the committee are identified and acted upon including ensuring that activities are informed by First Nations needs and priorities, and where relevant, advice on how to meaningfully involve/ engage First Nations. Streamlined/coordinated planning and implementation by/with complementary projects (for e.g. the "Give Us Wings" project); Regular ongoing <i>Together We Can</i> related updates on: <ul style="list-style-type: none"> cultural safety training (roll out); expansion of mental health clinicians in new Schools Plus hub sites; The 18 month developmental screening for all children; grants/community funding supporting Mi'kmaq community projects. 	Patricia Murray	Ongoing throughout 2015- 2016	n/a

Health Working Committee Work Plan (continued)

Goal	Activities	Lead Person/ Group	Timelines	Resources Required & Source
3. Provide regular updates on the “Give Us Wings” project.	<ul style="list-style-type: none"> Streamlined/ coordinated planning and implementation by/with complementary initiatives (for e.g. the NS provincial strategy) Issues/opportunities requiring leadership/action by the committee are identified and acted upon. 	Janet Pothier	Ongoing throughout 2015 — 2016	
4. Hold initial discussions with partners re: feasibility of and level of interest in expanding tele-health psychiatry into community health centres.	<ul style="list-style-type: none"> Identification of communities who have a need/are interested in having tele-health psychiatry services provided in their health centres. identification of management zones that could offer tele-health psychiatry to these communities, and the steps/requirements. 	To be determined. Could this activity be added to the working group being established for #1 ?		

Goal # 2 Relationships & Collaboration

To promote the development of new/enhance existing relationships between community health staff and staff working in the two provincial health authorities (the IWK and the Nova Scotia Health Authority and four management zones.

Goal	Activities	Lead Person/ Group	Timelines	Resources Required & Source
<p>5. Write a letter to Janet Knox (CEO for the new provincial health authority).</p> <p>6. Make a presentation to the new provincial health authority’s Senior Management Team.</p>	<ul style="list-style-type: none"> The CEO is aware of previous discussions between the committee and Pat Lee, and of the committee’s previous “relationships” work; Membership of the committee is expanded to include a rep from the new provincial health authority; A date/time for the committee co-chairs to present to the new senior management team is confirmed; the Senior Management Team is aware of the committee and in particular its work aimed at supporting relationship building between the former DHAs and communities (including how the committee has involved DHAs in work in the past, and the resources that were developed); ideas, opportunities identified re: inclusion of the Roots of Relationships Guide and Inventory of Promising Practices in existing and/or new developed training/orientation programs for health authority staff. 	Co-chairs, with support from Robin and Gordon	May to June 2015	N/a

Health Working Committee Work Plan (Continued)

Goal # 2 — To support the Mi'kmaq in their aspirations to design, manage and control their own health programs and resources

Goal	Activities	Lead Person/Group	Timelines	Resources Re-quired & Source
7. Provide updates/ information on First Nations governance models/discussions occurring in other jurisdictions (for e.g. BC tripartite).	<i>This item was in the committee's 2014-15 work plan. Need to discuss at the committee's March 10th meeting to confirm if it is to be carried over, and if so, what are the desired results/deliverables?</i>			

Goal # 2 — To support joint/cross Tripartite Forum committee action on issues that impact or relate to the health and wellness of the Mi'kmaq

Goal	Activities	Lead Person/Group	Timelines	Resources Re-quired & Source
8. Request information from the Justice committee re: issues within the justice system pertaining to addictions.	-Identification of issues that may be for joint collaboration/action by the Health and Justice committees. <i>This item to be revised based on the information provided by the Justice Committee.</i>			
9. Request information from the Social Committee re: intent of the current review of provincial child welfare/protection legislation.	-Identification of issues that may be for joint collaboration/action by the Health and Justice committees. <i>This item to be revised based on the information provided by the Social Committee.</i>			

Goal # 2 area: Long Term Care —To strengthen access to long term residential care.

Goal	Activities	Lead Person/Group	Timelines	Resources Re-quired & Source
10. Determine steps that interested communities might take to have a long term/ supportive living facility built.	<i>Need to confirm the other committees' interest in this item, and then scope out specific objectives, results, and deliverables.</i>	Joint social /economic development/ health working group		Potential funding sources to be identified by the working group.

Health Working Committee Work Plan (continued)

GOAL AREA # 3: DISABILITY

To promote awareness of the available provincially and federally funded disability services available to First Nations people living on reserve and to encourage relevant partners to take action on the recommendations contained in the 2013 report from the Tripartite Disability Research Project.

Goal	Activities	Lead/ Responsible	Timelines	Resources Required & Source
11. Distribute the report to all tripartite committees.	<ul style="list-style-type: none"> • Committees review the recommendations and incorporate activities into their 2015-16 work plans, or describe how they will put a disability 'lens' on the work that they have planned; • Committees report back to the health/social committees on progress towards disability-related activities; • Reports to Officials on progress towards implementation of the recommendations. <p><i>Pending confirmation that social is interested in jointly working on this item; otherwise the activity is limited to distribution of the report with a cover letter encouraging the committees to put a disability 'lens' on their work.</i></p>	Joint health/social working group		
12. Develop options for improved access to respite/long term care services and supports for navigation. This activity also links to Goal Area: Long Term Care.	<i>Need to confirm if the Aboriginal Continuing Care Policy Forum is still active, and if so, if they are already working on this. If not, we need to confirm the social committee's interest in this activity, and then scope out specific objectives, results, and deliverables. Note: activities #11 and 12 could be led by a single joint health/social working group.</i>			Suggest the working group apply to the project fund to hire a consultant for #12.

Health Working Committee Work Plan (Miscellaneous)

Carry over items, ongoing information items for the Committee in 2015 — 2016, and items fitting under all goal areas

Goal	Activities	Lead Person/ Group	Timelines	Resources Required & Source
13. Provide regular updates to the committee on provincial projects/initiatives, including: <ul style="list-style-type: none"> • collaborative care framework • palliative care framework • “Thrive!” initiative • PHIA 	<ul style="list-style-type: none"> • Regular ongoing updates on progress toward implementation of projects/initiatives; • Issues/opportunities requiring leadership/action by the committee are identified and acted upon including ensuring that activities are informed by First Nations needs and priorities, and where relevant, advice on how to meaningfully involve/engage First Nations. 	Patricia, Gordon, and/or Lynn	Ongoing throughout 2015-16	N/a
14. Provide regular updates on federal projects/initiatives, including: <ul style="list-style-type: none"> • Chronic Disease Management Framework • Jordan’s Principle • Renewal of Federal “Upstream” Programs including the Health Services Integration Fund 	<ul style="list-style-type: none"> • Regular ongoing updates on progress toward implementation of projects/initiatives (including updates on HSIF projects- with the exception of Give Us Wings which is covered under #3 of this work plan). • Issues/opportunities requiring leadership/action by the committee are identified and acted upon including ensuring that activities are informed by First Nations needs and priorities, and where relevant, advice on how to meaningfully involve/engage First Nations. 	Tryna Booth	Ongoing throughout 2015-16	N/a
15. Determine the health human resource needs in relation to securing employment for First Nations people.	<p>Need to determine ways to connect jobs to potential First Nations candidates.</p> <p><i>This item needs to be flushed out further. Are we referring to available jobs in the health field, or all jobs? And what would the role of the Health Committee be? What would we do with the information? Etc.</i></p>			

**Mi'kmaq • Nova Scotia • Canada
TRIPARTITE FORUM
OPERATIONAL PLAN 2015 - 2016
TRIPARTITE JUSTICE WORKING COMMITTEE**

Tripartite Justice Working Committee Mandate:

Provide a framework in which Nova Scotia, Mi'kmaq and Canada can work together in a cooperative way to discuss issues, develop plans and recommend action regarding justice services for Mi'kmaq people.

Promote Mi'kmaq justice concepts, in consultation and cooperation with the Mi'kmaq communities and other relevant government agencies through the Tripartite Forum.

Promote the administration and professional delivery of Mi'kmaq justice services to ensure that they are accountable to communities, efficient, effective, equitable and financially sustainable.

Create vehicles and build partnerships for public legal education/ information access.

Incorporate the spirit and intent of the Royal Commission on the Donald Marshall Jr. Prosecution (1989) in the work of the Justice Committee.

Incorporate the spirit and intent of the 1995 report of the Royal Commission on Aboriginal People Bridging the Cultural Divide in the work of the Justice Committee.

Strategic Goals:

The strategic goals for 2015 - 2016 outlined below are drawn from the 2015 Justice Working Committee Strategic Plan and include the following:

Goal 1: Marshall Symposium Follow-up.

Goal 2: Research on Indigenization and Wellness/Healing Courts.

Goal 3: Membership and Partnership Review.

Goal 4: Support MLSN.

Goal 5: Reactivate the Substance Abuse and Family Violence subcommittees.

Justice Working Committee Work Plan

Goal # 1 Marshall Symposium Follow-up

Objective	Action	Lead Person/ Group	Timing	Deliverables	Cost
Complete the final report from the Marshall Symposium.	<ul style="list-style-type: none"> Additional information from the symposium will be reviewed and added to report; Committee to present back to the larger group for final approval; Printing of the final report and distribution. 	Marshall subcommittee and Justice committee	<p>April 13, 2015</p> <p>June 18, 2015</p> <p>August 2015</p>	Final report from the Marshall Symposium will be completed and distributed to the appropriate people.	Budget from the Symposium proposal.
Next steps from the Marshall final report.	<ul style="list-style-type: none"> Committee to review what the committee can work on and what is being worked on by others; Committee to revise their work plan based on the above outcome. 	Justice Committee	<p>June 18, 2015 meeting</p> <p>June 2015 - March</p>	The committee will have clear action items from the Marshall report.	TBD
Marshall Inquiry services updates.	<ul style="list-style-type: none"> Different service departments will be invited to present on work being done since the Marshall symposium; Committee members to share information on work being done since the symposium. 	Justice committee Co-Chairs with assistance from the committee.	July 2015 - March 2016	Committee will be updated on what is happening outside of their table and will be aware of gaps that may need to be addressed.	N/A

Justice Working Committee Work Plan (continued)

Objective	Action	Lead Person/ Group	Timing	Deliverable	Cost
Educate the committee on Cultural Competency.	<ul style="list-style-type: none"> • Presentation to be given to the Justice committee on the subject. 	Peter Marshall and Cheryl Maloney	April 2015 – October - 2015	Committee will have a better understanding what Cultural Competency means and relates to the First Nation.	N/A
Put forward a proposal to help do a research on Indigenization by-laws (best practices).	<ul style="list-style-type: none"> • Form a subcommittee to begin research on Indigenization; • Prepare a proposal to present to the full committee for approval; • Submit proposal to Project Fund. 	Shelley Martin and Cheryl Maloney	April 2015 – October 2016	Research will begin on how others have dealt with indigenization.	TBD
Research current Wellness/Healing courts best practices.	<ul style="list-style-type: none"> • Form a subcommittee to begin research on Wellness/Healing courts; • Prepare a proposal to present to the full committee for approval; • Submit proposal to Project Fund. 	Shelley Martin and Cheryl Maloney	October 2015 – March 2016	Research will begin on how others have created Wellness/Healing courts.	TBD

Justice Working Committee Work Plan

Goal # 3 Membership and Partnership Review

Objective	Action	Lead Person/ Group	Timing	Deliverables	Cost
Review of committee members.	<ul style="list-style-type: none"> Ensure current committee is the right expertise needed to move the work plan forward; Ensure committee members are participating in completion of the work plan items; -Add or remove committee members. 	Co-Chairs with assistance from the committee.	At each meeting	The Justice committee will have the appropriate members at their table to move the work forward on their work plan.	N/A
Identify opportunities to collaborate with other Tripartite Forum working committees on crossover workplan items.	<ul style="list-style-type: none"> Meet with committee that will help move forward work plan items; Form subcommittees as needed. 				

Goal # 4 Support MLSN

Objective	Action	Lead Person/ Group	Timing	Deliverables	Cost
Culturally responsive programs for aboriginal offenders in provincial Correctional Services.	<ul style="list-style-type: none"> Support MLSN to achieve funding for projects and provide support during development of programs. 	Paula Marshall, Tripartite Justice Committee and Correctional Services.	April 2015 – March 2016	Assist MLSN as they work to develop culturally appropriate aboriginal programs in provincial institutions.	N/A
Building culturally responsive services for victims.	<ul style="list-style-type: none"> Support MLSN to achieve continued funding capacity for the Mi'kmaq Victims Services Program. 	Paula Marshall and Tripartite Justice Committee.	April 2015 – March 2016	Assist MLSN as they work to develop methods to sustain culturally responsive services for aboriginal victims.	TBD
Enhance Victim Services	<ul style="list-style-type: none"> Map out need and cost to enhance victim services; Meet with partners at the table to discuss what can be done to enhance victim services; Report to larger committee on progress/barriers. 	Paula Marshall and expertise from committee members.	April 2015 – March 2016	MLSN will either have an enhance victim or will have information on what can or cannot be accomplished due to barriers.	TBD

Justice Working Committee Work Plan

Goal # 5 Reactivate the Substance Abuse and Family Violence sub-committees

Objective	Action	Lead Person/ Group	Timing	Deliverable	Cost
<p>1. Reconvene the cross working group committee which previously examined the issues pertaining to access to substance abuse counselling for those Mi'kmaq with criminal charges.</p> <p>2. Consider any new focus with which the joint subcommittee should engage.</p>	<ul style="list-style-type: none"> Review membership and revamp as needed; Convene meeting of representatives from the Justice, Social and Health Working Committees to discuss key issues for action; Report to full working Justice committee. 	<p>Paula Marshall, Cheryl Maloney and Peter Marshall With Health and Social Committee.</p>	<p>April 2015 – June 1 - 2015</p>	<ul style="list-style-type: none"> Initial meeting with three working committees participating; Action steps to be determined. 	N/A
<p>1. Reconvene the family violence subcommittee and determine possible opportunities to work collaboratively with Mi'kmaq, provincial or federal partners to advance the recommendations of the 2011 report.</p>	<ul style="list-style-type: none"> Review membership and revamp as needed; Reconvene the family violence subcommittee and discuss key issues for actions; Review N.S. Prevention Plan; Report to full Justice committee. 	<p>Paula Marshall, Cheryl Maloney, Shelley Martin, and Jane McMillian with Family Violence subcommittee.</p>	<p>April 2015 – June 1, 2015</p>	<ul style="list-style-type: none"> Initial meeting with subcommittee members (and any invited new subcommittee resource members participating) Action steps to be determined. 	N/A

GOAL #1: Clarify policy and jurisdictional issues related to daycare licensing.

GOAL #2: Clarify policy and jurisdictional issues related to disability programs and Services.

GOAL #3: Identify opportunities and challenges with related to child welfare.



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Social Working Committee Work Plan

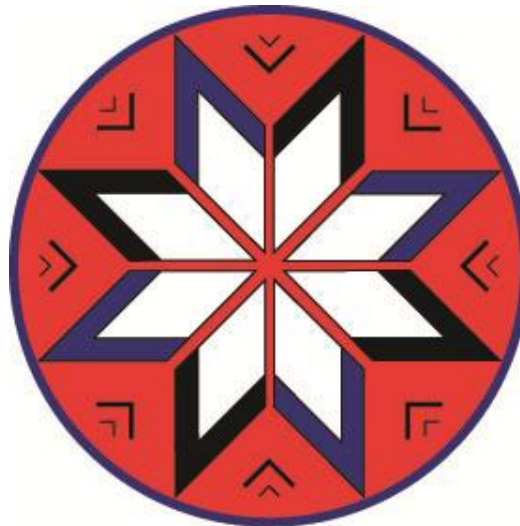
Objectives	Actions Required	Deliverables	Lead Person/ Group	Timing	Cost
Goal # 1 Clarify policy and jurisdictional issues related to daycare licensing					
1. Explore the self-governance option as identified by NS Chiefs as a preferred options.	<ul style="list-style-type: none"> Create a sub-committee to develop a project fund proposal to conduct a comparative analysis study between on and off reserve daycare programs (research real financial costs of running daycares). 	Krista Brookes (lead) Shelley Thompson Carol Page Caryn Small Legs-Nagge	May 22, 2015 for proposal and March 31, 2016 for analysis	Project Proposal Comparative Analysis.	TBD
2. Develop a best practices workshop with daycare providers to develop common forms etc.	<ul style="list-style-type: none"> Create a sub-committee to develop a project funding proposal to support a workshop. 	Carol Page (lead) Shelley Thomson Krista Brookes Caryn Small Legs-Nagge	March 27, 2015 for proposal and November 2015 for workshop	Project Proposal Workshop Common forms.	TBD

Objectives	Actions Required	Deliverables	Lead Person/ Group	Timing	Cost
Goal # 2 Clarify policy and jurisdictional issues related to disability programs and services					
Follow up on the recommended actions identified by the Steering Committee of the Disability Research Project.	<ol style="list-style-type: none"> Develop a sub-committee to develop to identify recommended actions yet to be completed and develop a work plan follow up on those recommended actions; Connect with Health to determine if there are joint actions to be undertaken; Develop a list of objectives and goals and issues to be considered in the future, ie. a gap analysis of respite care. 	Shannon Kelly (lead) Phillipa Pictou Helen Long Cheryl Copage	March 20, 2015 for Workplan March 31, 2016 for actions	Workplan Recommended actions for issues identified like a navigator.	TBD

Social Working Committee Work Plan (continued)

Goal #3: Identify opportunities and challenges with related to child welfare

Objectives	Actions Required	Deliverable	Lead Person/ Group	Timing	Cost
GOAL #2: Clarify Policy issues.					
Develop a facilitated workshop on child welfare issues with front line staff working in Mi'kmaq communities including Health Directors, Mi'kmaq Family and Children's Services etc.	<ol style="list-style-type: none"> 1. Develop a project proposal; 2. Hold workshop; 3. Create a summary from the workshop. 	Phillipa Pictou (lead) Diana Christmas Cheryl Maloney	March 20, 2015 for project proposal ASAP for workshop	Workshop Summary Report.	TBD



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Vision

The Tripartite Forum Sport and Recreation Working Committee is an effective component of the Tripartite process, with a clearly defined vision, role, identified timelines and resources for implementing its plan and strategies. Physical activity, sport and recreation, healthy eating, and the historical and cultural component of sport are recognized and valued as key drivers for the health and well-being of Aboriginal individuals and communities. There are greater opportunities and participation in physical activity, sport and recreation, leading to healthier lifestyles. A strong provincial Aboriginal sport body exists. Data is available and utilized to monitor trends, changes and progress.

Targets

- All Band-operated schools will have 30-minutes physical activity in school/day (PE/Intramurals/DPA/after-school programs).
- All band-operated schools will have a “no junk” policy;
- All band-operated schools offer extra-curricular activities (intramurals, before/after-school programs);
- An increase in physical activity, sport and recreation opportunities for all Mi’kmaq in Nova Scotia;
- Increase in the number of bands with a designated sport/recreation/physical activity staff person;
- All bands will have identified a physical activity, sport and recreation lead and annual priorities, including community development and infrastructure
- An increase in the number of qualified/trained leaders (coaching, officiating, administration, fitness leaders);
- The Nova Scotia Mi’kmaq Sport Council is active and functioning while linking with a designated lead (portfolio) within the KMKNO.
- An effective communications network;
- Increase in funding for sport, recreation and physical activity based on partnership approach;
- System in place for effective sharing and management of data collection;
- Tripartite Forum Sport and Recreation Working Committee is deemed to be an effective mechanism to support the vision and goals;
- Increased recognition and value of the historical and cultural component of sport;
- Enhance link with major sport events/competitions (NAIG/Provincial Games) National Hockey Championships).

The 2015-16 Goals and Key Strategies/Actions document outlines the targets and priorities for the Committee for the current fiscal year.

- Increase involvement and opportunities in physical activity, sport and recreation for all Mi’kmaq in Nova Scotia;
- Promote greater awareness and practices of healthy lifestyle choices for all Mi’kmaq in Nova Scotia;
- Increase the capacity (human, fiscal and physical resources) of Mi’kmaq individuals and communities to provide quality physical activity, sport, recreation and healthy eating experiences for all Mi’kmaq in Nova Scotia;
- Support and link with the Nova Scotia Mi’kmaq Sport Council;
- Collect and share data on trends, changes and progress in physical activity, sport, recreation and healthy eating of all Mi’kmaq in Nova Scotia;
- Put together a workgroup to determine current level of success in various vision targets (Dawn/Tex/Farida/Levi).

NOTE: *The Workplan is a living document and is reviewed and revised each time the Sport and Recreation committee meets.*

Sport and Recreation Working Committee Work Plan

Goal #1: Increase involvement and opportunities in physical activity, sport and recreation for all Mi'kmaq in Nova Scotia.

Objectives	Actions required	Lead Person/Group	Deliverables	Cost
An effective communications network.	<ul style="list-style-type: none"> Maintain a presence on Facebook. Ensure communication of relevant information; Communication update as a standing item on S&R agendas and items to be communicated at the end of agenda; Enhance communications and connections with PSO's regarding selection/tryouts for Canada Games; Enhance relationship between MK schools and NSSAF. 	Rebecca Page Committee members Blaise/Tex Tex	<ul style="list-style-type: none"> Utilizing Facebook. Work with Adam to distribute/communicate information; Updates at meeting and identify items for communication. 	
Support the development of indigenous lacrosse, snow board and archery in NS.	<ul style="list-style-type: none"> Develop plans (all 3 sports) and next steps for 2015-16; Implement plan (all 3 sports) for 2015-16. 	Jim/Sara Lynne/Colin/Blaise—lacrosse Jim/Levi—snowboard Tex/Lindsay Pohl/Colin—archery	<ul style="list-style-type: none"> Plan developed and implemented. 	
Support and promote awareness of opportunities i.e. Summer Games, NAIG and track & field Championships.	<ul style="list-style-type: none"> Link with PSOs to identified opportunities for age groups participating at the Games; Hold S&R committee meeting at site of the Games; Utilize existing newsletters and communication vehicles of sport system. (Sport Quarterly., RNS, etc.). 	Rebecca Page Blaise Co-Chairs	<ul style="list-style-type: none"> Forward info to PSO's and discuss ways they can promote; Schedule & host summer S&R meeting in conjunction with Games – summer 2014. 	
Increase recognition and value of the historical and cultural component of sport.	<ul style="list-style-type: none"> Establish committee and selection process for Hall and host annual induction. 	Tex/Rebecca Page Culture & Heritage	<ul style="list-style-type: none"> Hosting of induction; Hall of Fame established. 	

Sport and Recreation Working Committee Work Plan

Goal #2: Promote greater awareness and practices of healthy eating and healthy lifestyle choices for all Mi'kmaq in Nova Scotia

Objectives	Actions Required	Lead Person/Group	Deliverables
<p>Increase awareness and knowledge of youth on potential health risks of steroids, energy drinks, and proper nutrition.</p>	<ul style="list-style-type: none"> • Establish a subcommittee to develop a plan to bring forward; • Link with Aboriginal Sport initiatives i.e. Track and field Championships, NAIG, and Hockey Champ selections; • Link with Health Committee to determine possible letter to Chiefs re: Summer Games “energy drink free”; • Share and promote recent provincial Healthy Eating in Sport and Recreation settings guidelines. 	<ul style="list-style-type: none"> • Sarah-Lynne/Colin/Tex • Levi • Co-Chairs 	<ul style="list-style-type: none"> • Plan developed and implemented. • Share documents and initiative with Officials.

Sport and Recreation Working Committee Work Plan (continued)

Goal #3: Increase the capacity (human, fiscal and physical resources) of Mi'kmaq individuals and communities to provide quality physical activity, sport, recreation and healthy eating experiences for all Mi'kmaq in Nova Scotia

Objectives	Actions required	Lead Person/Group	Deliverables
<p>1. Tripartite Sport and Recreation Committee to engage in dialogue with Chiefs/leaders to increase resources and identify current resources/supports.</p>	<ul style="list-style-type: none"> • Maintain ongoing dialogue and communication between KMKNO Sport and Recreation lead and TS&R committee; • Host S&R committee meeting in community of KMKNO Lead; • Share and communicate S&R committee documents with KMKNO Lead. 	<ul style="list-style-type: none"> • Colin/Tex—Chief Norman Bernard 	<ul style="list-style-type: none"> • Process in place to ensure dialogue on issues.
<p>2. Increase awareness of activities for off-reserve aboriginals in NS.</p>	<ul style="list-style-type: none"> • Work with communications to develop a communications plan for off reserve organizations (Friendship, Native Council, public school system); • Continue to invite to Aboriginal Sport Summit, Track and Field Championships. Utilize Hockey NS and Hockey NB for NAHC; • Invite Friendship Centre to do a presentation to S&R committee and committee to present to Centre; • Utilize Summer Games to promote info on opportunities. 	<ul style="list-style-type: none"> • Rebecca • Tex • TBD • Tex 	<ul style="list-style-type: none"> • Plan in place and implementation path followed; • Invitations sent – representation at events.
<p>3. Increase the number of community staff from Bands participating in provincial training opportunities.</p>	<ul style="list-style-type: none"> • Follow up to determine impact of Warrior training • Increase communication between RNS and Aboriginal communities; • Strengthen link with MPAL program. 	<ul style="list-style-type: none"> • Matt/TS&R committee • Matt • Co-Chairs 	<ul style="list-style-type: none"> • Approval and support from Project fund. Spring 2014; • Bands receive letter and send participants to RNS; • Update on initiative from Wayne McKay – August agenda.

Sport and Recreation Working Committee Work Plan (Continued)

Goal #3: Increase the capacity (human, fiscal and physical resources) of Mi'kmaw individuals and communities to provide quality physical activity, sport, recreation and healthy eating experiences for all Mi'kmaq in Nova Scotia.

Objectives	Actions required	Lead Person/Group	Deliverables
4. Increase Youth Leadership development.	<ul style="list-style-type: none"> • Identify youth leadership opportunities within existing initiatives i.e. Sport Summit, NAIG and Hockey Championships; • Implement Aboriginal Coach Circle project. 	Tex/Sarah Lynne	<ul style="list-style-type: none"> • Youth leadership initiatives included in the programs; • Coach Circle project supported and implemented.
5. Partner with MK to gather data on physical activity and sport levels within the schools.	<ul style="list-style-type: none"> • Develop and administer survey on participation and programs for Aboriginal school children. 	Group collecting data on targets	<ul style="list-style-type: none"> • Surveys administered and data base set up.
6. To strengthen the communication links and networking of sport and recreation initiatives in all Bands.	<ul style="list-style-type: none"> • Create an opportunity for sport and recreation leads from the bands to meet and discuss issues/share info at the Aboriginal Sport Summit; • Also update contact list. 	Tex	<ul style="list-style-type: none"> • Session conducted and contact list updated at Sport Summit.

Sport and Recreation Working Committee Work Plan (continued)

Goal #4: Support a strong Nova Scotia Mi'kmaq Sport Council.

Objectives	Actions required	Lead Person/Group	Deliverables
Ensure link between MSCNS and Tripartite Forum Sport & Recreation Committee.	<ul style="list-style-type: none"> • Ensure MSCNS representation on Sports & Recreation Committee; • Promote MSCNS initiatives and achievements through Tripartite Forum communications tools and network; • MSCNS support strengthening the link between S&R committee and KMKNO Lead. 	<ul style="list-style-type: none"> • Colin/Tex • Rebecca • Colin/Tex 	<ul style="list-style-type: none"> • MSCNS participation on S&RC - ongoing; • Promotion/communications of MSCNS in Tripartite Forum communications - ongoing.

Goal #5: Collect, share and manage data on trends, changes and progress in physical activity, Sports, recreation and healthy eating of all Mi'kmaq in Nova Scotia

Objectives	Actions Required	Lead Person/Group	Deliverables
Collection of data that will provide evidence to inform changes and monitor progress and trends.	<ul style="list-style-type: none"> • Work with MK to gather data on intramural programs, varsity programs, after school programs, and general physical activity. Develop template and administer through planning process; • Record/collect and track data on numbers of individuals trained through programs we are aware of or involved with (determine what can be generated from existing project fund initiative reports); • Create workgroup to draft report card for measures/targets. 	<ul style="list-style-type: none"> • Tex—MK school data process—MKSIS • Rebecca/Robyn • Dawn/Tex/Farida/Levi 	<ul style="list-style-type: none"> • Info gathered and compiled for reference; • Process in place and data collected and compiled • Info gathered and compiled for reference; • Report card completed.

In addition to Tripartite Forum Sport and Recreation Committee work there are bilateral agreements with Health and Wellness and Sport Canada not included in the work plan that contribute to the 5 year vision and targets. As well as efforts by the MSCNS and the Aboriginal communities. The federal government also contributes to the vision and targets through involves existing programs and initiatives.

Steering Committee Purpose and Mandate:

Purpose: The purpose of the Steering Committee is to focus on the overall relationship between the Mi'kmaq of Nova Scotia, the provincial, and federal governments as it relates to issues being discussed within each of the Tripartite Forum's Working Committees.

Mandate: The mandate of the Steering Committee is to provide organizational and operational support for the Tripartite Forum, and provide the three parties with a mechanism to resolve organizational and process issues related to the Tripartite Forum.

Directives:

Provide organizations support to the Tripartite Forum

To assist the Tripartite Forum with support on fiscal goals, planning and performance.

Provide operational support to the Tripartite Forum

Support the day to day operations and administration of the Tripartite Forum.

Update Policy and Procedures for the Tripartite Forum

To improve the overall function of the Tripartite Forum by reviewing and updating policies and procedures as required.

Steering Committee Work Plan
 Directive 1 – Provide Organizational Support to the Tripartite Forum

Objectives	Action	Lead Person/Group
<ul style="list-style-type: none"> Resolve issues that arise within the Tripartite Forum. 	<ul style="list-style-type: none"> Resolve issues that are brought forward in a timely manner; Inform committee on decisions throughout the process; Identify issues that are barriers to committee achieving success. 	<ul style="list-style-type: none"> Steering Co-Chairs with the help of the steering committee.
<ul style="list-style-type: none"> Balance work load and subcommittees 	<ul style="list-style-type: none"> Ensure work of the committee will be shared by all members of the steering committee; Appoint a lead to work and ensure that work is complete; Create sub-committee files with leads from one Mi'kmaq and one government representative to sit on as file. i.e. youth. 	<ul style="list-style-type: none"> Steering Co-Chairs with the help of the steering committee.
<ul style="list-style-type: none"> Follow up with Action items, plans and activities. 	<ul style="list-style-type: none"> Outcomes from meetings will be shared on a timely manner; Feedback to committee on action plan; Create timelines to address concerns/issues. 	<ul style="list-style-type: none"> Steering Co-Chairs with the help of the steering committee.
<ul style="list-style-type: none"> Linkages 	<ul style="list-style-type: none"> Form linkages with organizations and committees that benefits the work of the Tripartite Forum. 	<ul style="list-style-type: none"> Steering Co-Chairs with the help of the steering committee.
<ul style="list-style-type: none"> Communication 	<ul style="list-style-type: none"> Feedback and action items reported back to appropriate committee in a timely fashion. 	<ul style="list-style-type: none"> Steering Co-Chairs with the help of the steering committee.

Steering Committee Work Plan

Directive 2 – Provide Operational Support to the Tripartite Forum

	Action	Lead Person/Group
<ul style="list-style-type: none"> Administrative 	<ul style="list-style-type: none"> Monitor Budget for the Tripartite Forum; Prepare appropriate reports; Hold required meetings as outlined in Policy; Representative of steering work with their assigned working committee; Ensure that Officials and Executives meet as per terms of reference for Tripartite Forum; Work plans to be submitted and approved and comply with strategic direction, on a timely manner. 	<ul style="list-style-type: none"> Denise and Sam/ Steering Co-Chairs with the help of the steering committee.
<ul style="list-style-type: none"> Project Fund 	<ul style="list-style-type: none"> Establish yearly budget; Establish quarterly meetings; Support Project Manager as needed; 	<ul style="list-style-type: none"> Robyn Crowe/ Steering Co-Chairs with the help of the steering committee.
<ul style="list-style-type: none"> Secretariat 	<ul style="list-style-type: none"> Provide guidance, support and direction to the secretariat as required; Hold quarterly meetings with staff; Provide opportunity to allow staff to have exit interview. 	<ul style="list-style-type: none"> Steering Co-Chairs with the help of the steering committee.
<ul style="list-style-type: none"> Committee Members 	<ul style="list-style-type: none"> Provide orientation to all new members. 	<ul style="list-style-type: none"> Steering Co-Chairs with the help of the steering committee.
<ul style="list-style-type: none"> Communications 	<ul style="list-style-type: none"> Assist with reports and deadline of reports i.e. Annual report, newsletter etc; Assist and support communication strategy plan as required. Support committee communications needs as required. 	<ul style="list-style-type: none"> Rebecca Page/ Steering Co-Chairs with the help of the steering committee.

Steering Committee Work Plan
 Directive 3 – Update Policies and Procedures for the Tripartite Forum

Objectives	Action	Lead Person/Group
<ul style="list-style-type: none"> Review and update Strategic directions. 	<ul style="list-style-type: none"> Review Strategic direction as required and make appropriate changes; Conduct annual meeting to review direction; 	<ul style="list-style-type: none"> Steering Co-Chairs with the help of the steering committee.
<ul style="list-style-type: none"> Review and update Terms of reference. 	<ul style="list-style-type: none"> Revisit direction from Executive to delegate Officials to be authorize more approval privilege; Meeting of legal delegates as needed; 	<ul style="list-style-type: none"> Steering Co-Chairs with the help of the steering committee.
<ul style="list-style-type: none"> Review and update Policies and Procedures. 	<ul style="list-style-type: none"> Review and update Tripartite Forum Policies as required Approval from Officials committee. 	<ul style="list-style-type: none"> Steering Co-Chairs with the help of the steering committee.
<ul style="list-style-type: none"> Backseat Review. 	<ul style="list-style-type: none"> Complete Mi'kmaw review; Discuss and plan next action steps to be taken. 	<ul style="list-style-type: none"> Steering Co-Chairs with the help of the steering committee.